

## PATIENT INFORMATION SHEET

**Patient:** Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Gender: Male Female Marital Status \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address (if different than mailing address) \_\_\_\_\_

E-mail address \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Work Phone \_\_\_\_\_ Place of Employment \_\_\_\_\_

Social Security Number \_\_\_\_\_ Patient was referred by: \_\_\_\_\_

Preferred Language \_\_\_\_\_ Race/Ethnic Group \_\_\_\_\_

Preferred Method of Contacting You \_\_\_\_\_

Spouse's Name \_\_\_\_\_ Spouse's Date of Birth \_\_\_\_\_

Spouse's Phone \_\_\_\_\_ Spouse's Employment \_\_\_\_\_

Spouse's Social Security Number \_\_\_\_\_ Spouse's Email \_\_\_\_\_

**Person Responsible for Payment:** Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address (if different than mailing address) \_\_\_\_\_

Cell Phone Number \_\_\_\_\_ Home Phone Number \_\_\_\_\_

Social Security Number \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Place of Employment \_\_\_\_\_ Work Phone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Emergency Contact (Please list someone Not living with you):** Name \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Insurance Information

*(Copies of Insurance Cards and Photo ID will be taped here)*

Insurance Company \_\_\_\_\_ I.D. Number \_\_\_\_\_

Group Number \_\_\_\_\_ Address \_\_\_\_\_

Name of Insurance Policy Holder \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security Number \_\_\_\_\_

Secondary Insurance Company \_\_\_\_\_ I.D. Number \_\_\_\_\_

Group Number \_\_\_\_\_ Address \_\_\_\_\_

Name of Insurance Policy Holder \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security Number \_\_\_\_\_

**Information Release:**

I hereby authorize Dermatology of Eastern Idaho to release any information acquired in the course of my examination or treatment to the insurance carriers. I hereby authorize any physician, hospital, or medical facility to provide all information on my medical history and treatment to Dermatology of Eastern Idaho.

**Assignment of Insurance Benefits:**

I assign my insurance proceeds and/or health benefits to Dermatology of Eastern Idaho and authorize my insurance company to pay these assigned proceeds directly to Dermatology of Eastern Idaho. I understand that Dermatology of Eastern Idaho will submit billings to my insurance company but only as a courtesy for me. I understand that I am financially responsible for the charges not covered by my insurance company.

I give my informed consent for physicians, and medically licensed staff members of Dermatology of Eastern Idaho to perform necessary treatment for me or for my minor child.

Signature \_\_\_\_\_ (relationship to patient)

**Medigap Patient’s Assignment Authorization**

I request that payment of authorized Medigap benefits be made on my behalf to Dermatology of Eastern Idaho, for any services furnished to me by Dermatology of Eastern Idaho. This authorization applies to all occasions of services until it is revoked.

Patient’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**HIPAA PATIENT CONSENT FORM**

Our Notice of Privacy Practices provides information about how we may use and disclose protected health information about you. The Notice contains a Patient Rights section describing your rights under the law. You have the right to review our Notice before signing this Consent. The terms of our Notice may change. If we change our Notice, you may obtain a revised copy by contacting our office.

You have the right to request that we restrict how protected health information about you is used or disclosed for treatment, payment, or healthy care operations. We are not required to agree to this restriction, but if we do, we shall honor that agreement.

By signing this form, you consent to our use and disclosure of protected health information about you for treatment, payment and healthy care operations. You have the right to revoke this Consent, in writing, signed by you. However, such a revocation shall not affect any disclosures we have already made in reliance on your prior Consent. The Practice provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

**The Patient understands that:**

- Protected health information may be disclosed or used for treatment, payment, or health care operations.
- The Practice has a Notice of Privacy Practices and the Patient has the opportunity to review this Notice.
- The Practice reserves the right to change the Notice of Privacy Practices, should it become necessary within the law.
- The Patient has the right to restrict the uses of their information but the Practice does not have to agree to those restrictions.
- The patient may revoke this Consent in writing at any time and all future disclosures will then cease.
- The Practice may condition receipt of treatment upon the execution of this Consent.

I am a patient of Dermatology of Eastern Idaho. I hereby acknowledge receipt of Dermatology of Eastern Idaho’s Notice of Privacy Practices.

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**Do we have permission to leave a message at your preferred method of contact?  Yes  No**

I am a parent or legal guardian of \_\_\_\_\_ (patient name).

I hereby acknowledge receipt of Dermatology of Eastern Idaho’s Notice of Privacy Practices with respect to the patient.

Relationship to Patient:  Parent  Legal Guardian

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_